



Southern Lehigh School District

Board of School Directors Meeting

August 11, 2014

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:40 p.m. on the above date August 11, 2014 at Southern Lehigh High School, Center Valley, PA.

PRESENT: Gunkle, Dimmig, McLoughlin, Hayes, Lycett, Merkle, Parsons

ABSENT: Lindsay, Quigley

OTHERS: Christman, Lewis, Melber, Kennedy, Millman, Jordan, Bergey, Knoll, Donahue, Davidson, Sinkler (SLEA), and no other members of the community.

OPENING PROCEDURES

Mrs. Gunkle led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

APPROVAL OF MINUTES

MOVED BY Merkle and **2ND BY** McLoughlin to approve the minutes of the July 14, 2014 meeting as distributed to all Board members.

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: Lindsay, Quigley

VISITORS

CONSENT AGENDA

MOVED BY McLoughlin and **2ND BY** Lycett to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated August 11, 2014 showing paid bills in the amount of \$1,033,215.96 and the bills to be paid in the amount of \$897,677.75 for a total amount of \$1,930,893.71 for the General Fund, and paid bills in the amount of \$44,617.40 and bills to be paid in the amount of \$118,656.00 for the Capital Reserve Sinking Fund, and bills to be paid in the amount of \$6,680.00 for the Construction Fund;

Accept the resignation of the following certificated staff-

Alex Licairac, Science Teacher, Joseph P. Liberati Intermediate School, effective August 31, 2014

Approve the following Substitute Teachers for the 2014-2015 school year-

Angela Hagenbuch

Kirby Pohlidal;

Approve the enclosed Substitute Teacher List for the 2014-2015 school year;

Acknowledge attainment of tenure at the completion of the 2013-2014 school year of the following staff-

John McDonald

Elissa Gruber

Rebecca Hamm

Thomas Seidenberger

Megan Hallman

Brett Assise;

Approve the appointment of Leonora Kline, Homebound Teacher, an hourly rate of \$41.23 for the 2014-2015 school year;

Approve unpaid leave of Diane Price, Part-time Cafeteria Worker, Southern Lehigh High School, from September 12 through 17, 2014;

Approve the following staff-

Jane Sheats, Part-time (20 hours/week) 12 month Secretary, Liberty Bell Elementary School, an hourly rate of \$16.50, effective August 12, 2014. Mrs. Sheats will fill the position created with the retirement of Caroline Frantz.

Jeanna Anderson, Part-time (20 hours/week) 12 month Secretary, Liberty Bell Elementary School, an hourly rate of \$16.50, effective August 12, 2014. Mrs. Anderson will fill the position created with the retirement of Caroline Frantz.

Nancy Urmey, Cafeteria Monitor, Hopewell Elementary School, an hourly rate of \$10.10, effective August 12, 2014. Ms. Urmey will fill the position created with the transfer of Jane Sheats;

Approve the following substitutes for the 2014-2015 school year-

Angela Hagenbuch, Substitute Instructional Assistant, an hourly rate of \$15.62

Kirby Pohlidal, Substitute Instructional Assistant, an hourly rate of \$15.62

Kirby Pohlidal, Substitute Secretary, an hourly rate of \$15.26;

Approve the appointment of Colin Yaindl, Seasonal Computer Technician, an hourly rate of 18.01, effective August 11, 2014 through June 30, 2015.;

Approve the enclosed Substitute Cafeteria Worker List for the 2014-2015 school year;

Approve the enclosed Substitute Custodian Worker List for the 2014-2015 school year;

Approve the enclosed Substitute Instructional Assistant List for the 2014-2015 school year;

Approve the enclosed Substitute Cafeteria/Playground Monitor List for the 2014-2014 school year;

Approve the enclosed Substitute Secretary List for the 2014-2015 school year;

Approve the enclosed Substitute Health Paraprofessional List for the 2014-2015 school year;

Approve the enclosed Substitute Nurse List for the 2014-2015 school year;

Accept the resignation of the following staff-

Susan Huber, Instructional Assistant, Joseph P. Liberati Intermediate School, effective August 7, 2014;

Approve the following mentors for the 2014-2015 school year-

Lori Kern, mentor for Nicole Castetter, at a total stipend of \$700

Thomas Beaupre, mentor for *Thomas Ruhf*, at a stipend of \$700

Lorraine Frasch, mentor (Gifted) for *Thomas Ruhf*, at a stipend of \$350

Ryan Haupt, mentor for *Jason Donnelly*, at a stipend of \$700;

Approve the following Dance Chaperones, Southern Lehigh Middle School, at \$46.62 per event, for the 2014-2015 school year-

Krista Sterner

Rosemary Grube

Patricia Schultheis;

Approve the following PEAK Program staff for the 2014-2015 school year, at \$51.57 per session**-

Krista Sterner

Rosemary Grube

Patricia Schultheis

***The per session rate listed is for the 2013-2014 school year and the 2014-2015 rate will be determined after the school year begins;*

Approve the following coaches for the 2014-2015 school year (pending receipt of required documentation). The stipends listed represent the appropriate stipend amounts for 2013-2014. The 2014-2015 stipend amounts will be determined after the start of the 2014-2015 school year-

Kaytlyn Hackenberg Byers HS Asst. Field Hockey \$4497

Samantha Lavin HS Asst. Field Hockey \$4497

Samantha Shultz MS Head Cheerleading \$2534

Caitlyn Rockel MS Asst. Field Hockey \$2247;

Approve the following returning volunteer coaches for the 2014-2015 school year-

Carolyn Dunham Cross Country

Rose Perrelli Cross Country

Karen Psaila Cross Country

Christopher Williamson Golf

Derek Bleiler Football;

Approve the following new volunteer coaches (*pending receipt of required documentation*) for the 2014-2015 school year -

Joseph Gildea Soccer

Jeffrey Hudson Golf.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lindsay, Quigley

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mrs. Siegfried, Dr. Donahue, Mrs. Farris and Mrs. Lewis reported on student and staff activities at the High School, Middle School, Intermediate School and the elementary schools.

High School report –

- 8/21 - New student orientation

Middle School report –

- 8/21 - Student Orientation
- 8/27 - 8th Grade Assembly
- 8/28 - 7th grade Assembly
- 8/28 - Activity Sign-Ups
- 9/2 - Activities Begin
- 9/3 - Student Photos
- 9/8 - Mid-Autumn Chinese Festival
- 9/16 - Open House
- 9/17 - Constitution and Citizenship Day

Intermediate School report –

- The IS building is virtually ready for school thanks to the efforts and energies of our summer work crew. My appreciation goes out to Mrs. Palmer, our custodial team and HS work force, as well as our secretaries, Mrs. Brader, Natiello and Iatarola.
- Efforts to finalize staffing are continuing
- Student schedules will be mailed on Wednesday of this week
- My personal thanks is also extended to Mrs. Lewis in particular, and to Mrs. Limpar for volunteering their time this summer to assist with IS interviews given Mr. McGinty's extended absence. He returns from China and to work on Wednesday
- And finally, I would be remiss not to speak praise for Mr. Seidenberger, who's been working in his principal's internship. He's been learning about scheduling and handling well all trouble-shooting assignments. His help has been a great asset this summer.

Elementary schools –

- The K-3 buildings are busy making sure the buildings are ready inside and out. Back to school information will be sent out this week to parents. Everyone preparing for the teachers to come back next week and for new student orientation.

MOVED BY Merkle and **2ND BY** McLoughlin to approve the **BrightStar of the Lehigh Valley Nursing Services Agreement** for the 2014-2015 school year to provide nursing services.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lindsay, Quigley

MOVED BY Lycett and **2ND BY** McLoughlin to approve the 2014-2015 tuition agreement between **Bucks County Intermediate Unit #22** and the Southern Lehigh School District.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lindsay, Quigley

BUSINESS AND FINANCE

MOVED BY McLoughlin and **2ND BY** Lycett to approve no change in the prices for school lunches and milk purchases for the 2014-2015 year. Prices will remain as follows- Milk - \$.55; Elementary Students (including the Intermediate School) - \$2.35; Secondary Students - \$2.65; and Staff/Adult Lunches - \$4.00.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lindsay, Quigley

SUPPORT SERVICES

MOVED BY McLoughlin and **2ND BY** Merkle to approve the Primary Student Transportation Program for the 2014-2015 school year, provided by:

Brandywine-Lehigh Transportation Inc.
595 State Street
Mertztown, PA 18539

In accordance with 22 PA Code 23.4 et.al. Documentation includes the following-

- Bus routes
- Bus stop listing
- Student alpha roster
- Vehicle listing for Brandywine-Lehigh Transportation
- Brandywine-Lehigh Transportation driver listing and required certifications

Individual contracted carrier contracts for specialized transportation will be submitted for Board approval as contracts are completed.

The Administration requests the authority to make such adjustments throughout the year to routes, students or vehicle assignments or to bus stops as necessary to accommodate changes in student or school program assignments, residence changes, system improvements, safety concerns or system efficiency.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lindsay, Quigley

MOVED BY Parsons and **2ND BY** Lycett to approve to submit a Zoning Hearing Board Appeal Application to Upper Saucon Township for the replacement of the message board sign along route 309. The appeal is of Section 322.34 of the 2009 Upper Saucon Township Zoning ordinance addressing LED Signage.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lindsay, Quigley

PERSONNEL

MOVED BY Merkle and **2ND BY** Lycett to approve the assignment changes of the following certificated staff, effective August 18, 2014-

Nicole Castetter, Licensed Health Room Nurse to School Nurse, at Bachelors, Step 11, an annual salary of \$47,261**. Mrs. Castetter will fill the position created with the retirement of *Donna Atkinson*.

Susan Bryan, .5 Kindergarten Teacher, Lower Milford Elementary School to Grade 3 Teacher, Hopewell Elementary School, at Masters, Step 9, an annual salary of \$58,240**. Mrs. Bryan will fill the position due to the transfer (upon return from childrearing leave) of *Tara Collins* to Liberty Bell Elementary School (Grade 1).

Jessica Dimmig, .6 Librarian to .9 Librarian, Liberty Bell Elementary School, at Masters +30, Step 7, an annual salary of \$56,920.50**.

Lindsay McDonnell, .6 to 1.0 Art Teacher, Liberty Bell Elementary School, at Bachelors, Step 12, an annual salary of \$46,860**.

Tara Walter, Design 21 Teacher to Family Consumer Science Teacher, Southern Lehigh Middle School, with no change in salary. Ms. Walter will fill the position of *Anne Snell*.

Maria Ramunni, Grade 6 Math Teacher, Joseph P. Liberati Intermediate School to Design 21 Teacher, Southern Lehigh Middle School, with no change in salary. Ms. Ramunni will fill the position of *Tara Walter*.

***The salary listed is for the 2013-2014 school year and the 2014-2015 salary will be determined after the school year begins.*

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSTAIN: Dimmig
ABSENT: Lindsay, Quigley

MOVED BY Parsons and **2ND BY** Lycett to approve the following certificated staff, effective August 18, 2014 (*pending receipt of required documentation*)-

Jason Donnelly, Chemistry Teacher, Southern Lehigh High School, at Masters, Step 6, an annual salary of \$60,878**. Mr. Donnelly will fill the position created with the retirement of *Joseph Helinski*.

Thomas Ruhf, Social Studies/Gifted Teacher, Southern Lehigh High School, at Bachelors +30, Step 8, an annual salary of \$52,511**. Mr. Ruhf will fill the position created with the resignation of *Ian Beitler*.

Susan Olinik, .5 Kindergarten Teacher, Lower Milford Elementary School, at Bachelors, Step 14, an annual salary of \$23,028.50**. Ms. Olinik will fill the position of *Susan Bryan*.

Derek Bleiler, Grade 5 Teacher, Joseph P. Liberati Intermediate School, at Masters, Step 5, an annual salary of \$62,201**. Mr. Bleiler will fill the position created with the resignation of *Alex Licairac*.

***The salary listed is for the 2013-2014 school year and the 2014-2015 salary will be determined after the school year begins.*

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Lindsay, Quigley

REPORTS

Facilities Committee

Mrs. Gunkle reported the following discussed at the July 16, 2014 meeting-

- Bus cards mailed
- HS Power failure/Graduation
- Scheduled Demand Response shutdown
- Chiller Project
- MS Security Cameras
- PPL Rebate
- Living Memorial Park

Education Committee

Mr. Hayes reported the following discussed at today’s meeting-

- Strategic Plan data/goals

CLIU

Mrs. Parsons provided an update on CLIU graduation and the Transitions Program.

Turf Committee

Mr. Lycett suggested changing the name of this committee to reflect the purpose of the committee. After Board discussion, the Turf Committee will now be named the “Private Funding of Sports Facilities Committee.”

Superintendent’s Report

Dr. Christman reported the following:

- 8/18 - Welcome Back Breakfast and opening day assembly
- The entire Superintendent’s Report is available on the district’s website.

NEW BUSINESS

MOVED BY Gunkle and **2ND BY** Merkle to approve **KCBA Architects**, 8 East Broad Street, Hatfield, PA 19440, as the architect of the new elementary building, at a fee of \$898,164 for a non LEED building, and \$1,080,664 for a LEED building. This fee includes civil engineering and all other consultants.

VOICE VOTE: “YES” – Unanimous- Motion Carried
ABSENT: Lindsay, Quigley

VISITORS

ADJOURNMENT

MOVED BY McLoughlin and **2ND BY** Dimmig to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried

ABSENT: Dimmig, Quigley

The meeting was adjourned at 8:45 p.m.

ATTEST: Diana S. Millman Board Secretary

Pending Approval